

Festival Guideline

1. Purpose

To welcome the ASEAN Community 2015, the Kingdom of Cambodia, as one of the ASEAN Member States, humbly takes this opportunity to auspiciously serve as a stage for **International Youth Cultural Festival 2015 (IYCF)** for youths to display their amazing cultural resources and cooperatively showcase performance, which reflects the unity among nations, altogether under the theme “**Unity and Solidarity: Strength in Cultural Diversity**”

The International Youth Cultural Festival is a platform for youths to accelerate a closer people-to-people contact in the realm of socio-cultural community pillar, in particular, youth-to-youth interaction through knowledge exchange of culture, customs and traditions as well as to strengthen friendship, solidarity and cooperation among youths from ASEAN and its Dialogue partner countries. This Festival will also contribute to fostering the spirit of caring, understanding and appreciation of different cultures among youths in this diverse region.

2. Outline of the program

i. Schedule

The duration of IYCF 2015 shall be six (6) days from 12th to 17th April 2015.

ii. Compulsory activities

The youth delegates shall take part in the following compulsory activities in accordance with the schedule (attached sheet 1).

- a) Program Orientation
- b) Youth Interaction and Dialogue (attached sheet 2)
- c) Welcome Reception
- d) Opening Ceremony (Heads of Delegates only)
- e) Cultural Exhibition (attached sheet 3)
- f) Grand-stage Festival (attached sheet 4)
- g) Community Tours (attached sheet 5)

iii. Optional activities

The youth delegates are highly recommended to take part in the following activities:

- a) Sunrise at Angkor
- b) Temple Tour
- c) Cultural Tour

iv. Working language

English shall be the working language throughout the IYCF program.

3. Confirmation of participation

Participating delegates shall notify the IYCF secretariat of their participation via email iycf.secretariat@gmail.com by 20th February 2015.

4. Participants

i. Selection Criteria

The youth delegation shall comprise at least 3 art performers and meet the following criteria:

- Be between 18 to 30 years old as of April 2015 (except the Head of delegates)
- Be proficient in English
- Be passionate in culture and performing arts
- Be motivated and committed in learning and sharing

ii. Duties and Responsibilities

- Fill in the delegate forms
- Produce the complete list of the members of the delegation
- Produce the list of materials and products to be transported to Cambodia, which shall be in conformity to the law and regulation of the Kingdom of Cambodia
- Prepare their respective national performance
- Select three (3) representatives among their respective delegates to prepare and join the Finale performance
- Prepare for the cultural booth exhibition
- Participate in all compulsory activities in accordance with the schedule shown in the attached sheet 1.

5. Travel Arrangement

i. Arrival of the youth delegates

Youth delegates are recommended to arrange a direct flight to Siem Reap arriving on 12th April 2015.

ii. Airport transfer

Shuttle transport from and to Siem Reap International Airport will be provided only on 12th and 17th April 2015. Delegates shall notify the organizing committee of their flight arrival and departure information at least **two weeks** prior to the expected arrival date.

iii. Departure of the youth delegates

a) Hotel checkout

Youth delegates are requested to check out from the Hotel on 17th April 2015. Prior checkout shall be notified to the IYCF secretariat.

b) Extended stay after IYCF program

Delegates who wish to extend their stay in Cambodia after 17th April 2015 shall notify the IYCF secretariat. The extended stay is at the delegates' own expenses and responsibilities.

iv. Visa

- e-Visa to Cambodia can be applied online via www.evisa.gov.kh.
- Visa-on-arrival service is also available at Siem Reap International Airport.
- Please refer to the website of the Ministry of Foreign Affairs and International Cooperation website (www.mfaic.gov.kh) to see if you need a visa to enter Cambodia.

v. Accommodation

During the IYCF program, delegates will be staying at **Sokhalay Angkor Inn Hotel** and **City Angkor Hotel**.

Sokhalay Angkor Hotel National Road 6, Siem Reap City, Siem Reap, Kingdom of Cambodia www.sokhalayangkor.com	City Angkor Hotel National Road 6, Siem Reap City, Siem Reap, Kingdom of Cambodia www.cityangkorhotel.com
	

6. Cost

i. Cost borne by the Host

The Government of Cambodia shall bear the following costs from 12th to 17th April 2015:

- Local transport in Siem Reap
- Food and accommodation
- Admission fees for local trips and site/temple visits
- Local medical assistance for youth delegates

ii. Cost borne by the participating delegates

The participating delegates shall bear the following costs:

- Local training of respective youth delegates prior to IYCF (Pre-Departure Training)
- Round-trip air fare for respective youth delegates to attend IYCF
- Exhibition items and performance materials

iii. Emergency Treatments and Expenses

The host shall not be liable for any medical expenses for previous sickness or injuries occurring before or after the IYCF program. Safety instructions will be provided during the orientation session on 12th April 2015.

7. Modification of Schedule for Emergency

To ensure the safety of youth delegates in the event of crises or emergency, the host shall be authorized to make necessary adjustments in the official program.

8. Logistic Arrangement

Youth delegates are requested to bring along the following items:

i. Attires (attached sheet 1)

- **Formal:** suit with tie for men and suit with bow for women
- **Traditional:** national costume
- **Performance Costume:** there could be 2 separate performance costumes; one for national performance and the other for Finale or “Unity” performance.
- **Casual:** for programs taking place within the temple complex (no shorts).
- **IYCF Kit:** individual delegate will be provided with an IYCF kit that includes an IYCF T-shirt, a wrist-band, a pin and a name tag.

ii. Gifts:

- **Official Gift:** There will be a Welcome Reception on 13th April in which the heads of delegates will be exchanging gifts with the Guest of Honor.
- Souvenir exchanges with other youth delegates are also recommended.

iii. Exhibition:

Each participating country will be provided with a booth of **6m x 6m** to display their cultural items during the Cultural Exhibition from 14th to 16th April 2015.

The list below is for the preparation of the cultural exhibition:

- Cultural items: statues, paintings, frames, musical instruments etc.
- Backdrop
- Souvenirs, dried snacks or finger food for giveaway
- Some stationeries for booth decoration will be provided
- Displaying devices including tablets, TVs or LCD projectors will not be provided.

iii. Performance

For respective national performance, each participating delegation shall prepare their own performance logistics including music record, dance materials and background animation. The stage is equipped with sound system, lighting and LED background.

Tentative Schedule

Date	Time	Activities	Attire	Remarks
12 April	Whole day 06:00 – 06:30 pm	Arrival of delegates Briefing and Orientation Session 1	Casual	
13 April	Morning Afternoon Evening Night	Sunrise at Angkor; temple tour Youth Interaction and Dialogue Welcome Dinner Reception Performance rehearsal	IYCF t-shirt IYCF t-shirt Formal/Traditional Casual	Official Gift
14 April	Morning Afternoon Evening Night	Angkor Sankranta Opening Ceremony Cultural Exhibition Free activities Grand-stage rehearsal	Traditional Traditional Casual Casual	Souvenir exchange with other youth delegates (optional)
15 April	Morning Afternoon Evening	Site visit of Angkor Sankranta Performance preparation Grand Stage Festival	Casual Casual/Costume Costume	
16 April	Morning Afternoon Evening	Community Tour Free activities Free activities	IYCF t-shirt Casual Casual	
17 April	Whole day	Departure of delegates		

Youth Interaction and Dialogue

Overview

Youth Interaction and Dialogue serves as a creative space for youth delegates to establish mutual understanding and collaboration by expanding their team work through better cross-cultural understanding. It also aims to nurture the various cultures of ASEAN and its partners and to empower the youth delegates so as to build a united regional community. The main discussion theme is “**Unity and Solidarity: Strength in Cultural Diversity.**”

Objectives

- To increase the delegates’ awareness on cultural practices and diversity among ASEAN and its partner countries in order to promote cross-cultural understanding within the region;
- To share experiences and perspectives on how effective cross-cultural communication can strengthen International Relation within the region; and
- To exchange ideas and experiences on how youths can contribute to building unity and solidarity within the context of cultural diversity.

Country Report

Each participating country will be given 5 minutes to present various aspects of their cultural practices. In other words, the presentation should highlight cultural diversity within their own country.

Tentative Agenda

Time	Activities	Remarks
02:00 pm – 02:15 pm	Opening	
02:15 pm – 03:30 pm	Country report presentation	5 minutes for each country
03:35 pm – 04:00 pm	Group discussion	Divided by sub-theme
04:00 pm – 04:15 pm	Preparation for presentation	
04:15 pm – 04:30 pm	Break	
04:30 pm – 05:00 pm	Presentation	10 minutes for each group
05:00 pm – 05:15 pm	Wrap up	Discussion facilitators
05:15 pm – 05:30 pm	Photo session	

Cultural Exhibition

Overview

Each country will be provided with one booth (36 square meters) to display its own cultural items. The booths are set up in an open space, the center of which is reserved for interactions with visitors and/or mini-performances including traditional games, songs, dance clubs and handicraft classes.

Management and Logistics

IYCF secretariat shall be responsible for the decoration of the entrance and exit areas as well as ensure security inside the exhibition area. Basic stationeries including flag stand, scotch tapes, scissors, staplers, glue and markers will be provided by the secretariat.

Agenda

The Cultural Booth Exhibition starts in the afternoon of 14th April and continues until 16th April.

Date and Time	Activities	People in charge
14 th April - 01:00 pm – 02:00 pm - 02:00 pm - 03:00 pm	- Preparation for exhibition - Exhibition open for visitors - Visit of guests of honor	Youth delegates and LOs
15 th and 16 th April - 09:00 am – 12:00 am - 02:00 pm – 05:00 pm	- Exhibition open for visitors - Exhibition open for visitors	LOs and Representatives of respective embassies

Grand-Stage Festival

Overview

One of the major highlights of IYCF 2015 is the Grand-Stage Festival which consists of **national performances** from each participating country and a **Finale** or “**Unity**” performance by representatives from all participating countries.

National Performance

Each participating country shall introduce and present various aspects of the country’s cultures. National Performance is not a competition, and youth delegates should note that they may minimize costumes and equipment. The content of the National Presentation shall be considerate to other youth delegation as well as be safety-conscious.

Below is the outline of the National Performance:

- a) Contents:** To introduce indigenous traditions, cultures, history, national character, current situation surrounding youth in the country, current situation of the youth etc. through musical performances, dances, skits, explanations, video clips, etc.
- b) Date:** 15th April.
- c) Time:** 7 minutes per country.
- d) Preparation:** starts from 14:00 pm on the day of the Grand-Stage Festival.

Finale or “Unity” Performance

Each participating country shall nominate three (3) representatives to join the Finale or “Unity” Performance.

Below is the outline of the Finale or “Unity” Performance:

- a) Contents:** a group of professional choreographers will help the representative youth delegates develop the content of the finale performance.
- b) Date:** 15th April.
- c) Time:** 10 minutes.
- d) Preparation:** starts from 14:00 pm on the day of the Grand-Stage Festival.

Community Tour

Overview

The Community Tours allow youth delegates to get closer view on the daily lives of Cambodian people in three different villages in Siem Reap. The delegates will interact with the villagers and enjoy freshly made local snacks, handicraft and rattan weaving workshops in the 3 communities.

Every visitor makes an impact; why not make yours a positive one? Leave the World a Better Place! Our Holiday, Their Homes!

Community 1: Pradak Village

Pradak Village is one of the oldest villages in Siem Reap where people still retain their beautiful and authentic way of speaking. People from this village produce palm sugar and handicrafts at their home and sell these directly to visitors. You can taste the fresh palm sugar and participate with the community to make your own handicraft. We will see the simple natural way of local people producing palm sugar from palm juice.

Community 2: Kirimeanon Village

Siem Reap has much more to offer those willing to spend a little more time and explore beyond the temples. Not very far from the city center, you will visit Kirimeanon Village in Ampil Commune where many of the households in this area are rattan weavers. You will be guided by skilled rattan weavers, and no experience is necessary to create your own work of art. You will experience making your very own handicraft souvenir.

Community 3: Krabei Real Village

Many of the families in this area are skilled rattan weavers, using techniques passed down through the generations to create a wide variety of crafts and day-to-day items to sell in local markets of the nearby towns. These days these activities are driven by the market forces of tourism, but what you see done today is the same as it was done generations past. Delegates will experience making his/her very own souvenir.

Arrangement

As the three community tours take place simultaneously, each youth delegate is requested to register for one specific community tour during the orientation session on 12th April. Please note that registration will be done on a **first-come-first-served** basis.